School of Tally

(A Self-Study Paryas for simplified Education)

Tally 107

Payment Voucher Creation



Payment Voucher Creation - Example

(Already created company named M/s SMD Marketing Co.)

<u>Problem</u>

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- 1. He purchased computer worth Rs.75000/- for office by paying a cheque no 550501. –ICICI Bank
- 2. He paid Rs.550/- in cash for old clothes for dusting
- 3. He paid Rs.70/- in cash for tea to customers.

Solutions:

In the above three problems new ledger accounts are

Computer A\c under Fixed Assets

Old clothes for dusting a\c" or Miscellaneous Expenses under Indirect Expenses Entertainment Expenses under Indirect Expenses

For Voucher Creation press 'V' at GOT (Gateway of Tally) and 'F5' for payment voucher.

Solution to Problem 1

Account: ICICI Bank Particulars: Computer a\c

The view shall be as under:

Accounting Voucher Creation	SMD Marketing Company	Ctrl + M 🔀	F1: Inventory Vouchers
Payment No. 1		1-Apr-2019 Monday	F2: Date
Account : ICICI Bank			F3: Company
Cur Bal: 1,30,000.00 Cr			
Particulars		Amount	F4: Contra
Computer A\c Cur Bal: 75,000.00 Dr		75,000.00	F5: Payment
			F6: Receipt
			F7: Journal
			F8: Sales
			F8: Credit Note
			F9: Purchase
			<u>F9</u> : Debit Note
			F10: Reversing Journal
			<u>F10</u> : Memos
			<u>S</u> : Stat Payment
			Nature of Payment
Narration:			T: Post-Dated
CHQ NO 550501		Accept ?	L: Optional
		Yes or No	
Q: Quit A: Accept D: Delete X:	Cancel		F11: Features
	· · · · · · · · · · · · · · · · · · ·	Ctrl + N	F12: Configure

Solution to Problem 2

Account: Cash Particulars: Miscellaneous Expenses A\c The view shall be as under:

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P: Print	E: Export	M: E-Mail	O: Up	load	S: TallyShop	<u>G</u> : Language	K: Keyboard	<u>K</u> : Control Centre	H: Support Centre	H: Help	F1: Accounting Vouchers
Accounting Ve	oucher Creation	on			SMD Marke	ting Company				Ctrl + M 🔀	F1: Inventory Vouchers
Payment	No. 2									1-Apr-2019 Monday	F2: Date
Assount : Cash											F3: Company
Cur Bal: 44,	450.00 Dr										
Particulars	3									Amount	F4: Contra
Miscellaneous Cur Bal: 8	Expenses 50.00 Dr									550.00	F5: Payment
											F6: Receipt
											F7: Journal
											F8: Sales
											<u>F8</u> : Credit Note
											F9: Purchase
											<u>F9</u> : Debit Note
											F10: Reversing Journal
											<u>F10</u> : Memos
											<u>S</u> : Stat Payment
											Nature of Payment
Narration:											T: Post-Dated
CASH PAID FOR	DUSTING CLO	THES								Accept ?	L: Optional
O: Ouit	A: Accort	D: Dalata	V: Canaal							Yes or No	F11: Features
g. com	A. Accept	D. Delete	A. Cancel			^				Ctrl + N	F12: Configure

Solution to Problem 3

Account: Cash

Particulars: Entertainment Expenses A\c

The view shall be as under

P: Print	E: Export	M: E-Mail	O: Uplo	ad <u>S</u> :	TallyShop	G: Language	K: Keyboard	K: Control Centre	H: Support Centre	H: Help	F1: Accounting Vouchers
Accoun	ting Voucher Creat	tion	,		SMD Market	ing Company			,	Ctrl + M 🔀	F1: Inventory Vouchers
Payr	ment No. 3									1-Apr-2019 Monday	F2: Date
										, i i i i i i i i i i i i i i i i i i i	F3: Company
Account	: Casn Bal: 44,380.00 Dr										
Part	ticulars									Amount	F4: Contra
Entertai	nment Expenses A\c	;								70.00	F5: Pavment
	I Dal. 10.00 Dr										F6: Receipt
											F7: Journal
											F8: Sales
											E8: Cradit Nata
											F0: Dabit Note
											F40. Debit Note
											F10: Reversing Journal
											<u>F10</u> : Memos
											Stat Payment
											Nature of Payment
Narration											<u>∎</u> : Post-Dated
PAID FOI	R TEA ETC									Accept ?	L: Optional
										Yos or No	
O: Quit	A: Accent	D. Delete X	· Cancel							Tes of NO	F11: Features
in a care											F12: Configure